Vaccine Temperature Log Book

Public Health Unit Contact Information

Public Health Unit:	
Vebsite:	
elephone:	
ax:	
Ilways keep your vaccines refrigerated be <mark>tween +2°C to +8°C.</mark> I the temperature is outside of +2°C to +8°C, contact your public health unit immediately.	



Protecting Ontario Vaccine Supply

- Always keep vaccines refrigerated between +2°C to +8°C.
- Never leave vaccines out of the refrigerator.
- Monitor refrigerator temperatures and record twice daily in the Temperature Log Book.
- · Reset the maximum-minimum thermometer after temperature recordings (if applicable).
- Store vaccines on the middle shelves of the refrigerator, never on the door or in the drawers.
- · Check vaccine expiry dates regularly.
- · Always use vaccines with the earlier expiry date first.
- Order no more than a one-month supply of vaccine at a time.
- Call your public health unit immediately to report vaccines that have been exposed to temperatures below +2°C and/or above +8°C.
- NEVER administer or discard exposed vaccine until your public health unit has assessed the situation. Keep exposed vaccines in the refrigerator by placing these vaccines in a labelled container (or bag), marked with the date and time and "DO NOT USE."
- Spoiled or expired vaccine should always be returned to your source of supply (i.e., public health unit or Ontario Government Pharmaceutical and Medical Supply Service (OGPMSS)).
- Reorder Temperature Log Books:
 - Outside Toronto, through your public health unit.
 - Within Toronto, through OGPMSS at (416) 327-0837

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Vaccine Storage Troubleshooting Record

Date	Time	Temperature at Time of Discovery	Problem	Action Taken (If applicable, indicate name of health unit staff who provided assistance)	Results	Initials

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Date	Time	Temperature at Time of Discovery	Problem	Action Taken (If applicable, indicate name of health unit staff who provided assistance)	Results	Initials

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