

Form 1: Notification to Ministry of Health

The first step of the process is to complete this Form (Ministry Notification). This completed Form will be emailed to RegulatoryProjects@ontario.ca, copying the Director of the Workforce Regulatory Oversight Branch and the Manager of the Regulatory Design and Implementation Unit. Their emails can be found [here](#).

Please refer to “A Guide for Scope of Practice Change Proposals” when completing this Form.

Once submitted, a ministry advisor will be assigned your proposal.

Section 1.	Contact Information
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1. What is the applicant/organization’s name that is submitting the proposal?

2. Please provide the date that you submitted this form.

3. What is the applicant/organization’s address?

Street address:

Unit/Suite:

City:

Postal code:

4. Who is the primary contact for this proposal?

Name:

Title:

Telephone/ext.:

Email:

5. If the primary contact is not available, who is the secondary contact for this proposal?

Name:

Title:

Telephone/ext.:

Email:

Section 2.**Summary of Proposal**

1. **This proposed scope of practice change may require (check all that apply):**
 - New regulation
 - Amendment to O. Reg. _____ / _____
 - Complementary amendments to _____ / _____
 - Revocation of O. Reg. _____ / _____
 - Legislative amendment

2. **Please include the Act(s) that will be impacted by the proposed scope of practice change.**

3. **Is this scope of practice proposal endorsed by the profession's regulatory college?**
 - Yes
 - No

4. **Please provide a brief summary of the proposal.**