

Ministry of Health

Health Programs and Delivery Division

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MEMORANDUM

DATE: January 8, 2026

TO: ADP-registered Authorizers and Vendors of Hearing Devices

FROM: David Schachow,
Director, Delivery and Eligibility Review Branch

RE: Changes to the ADP Hearing Devices Application Form Following
Stakeholder Consultations

This memo is a follow-up to the memo dated March 27, 2024, regarding the Assistive Devices Program's (ADP's) Hearing Devices Application Form. Following extensive consultations and feedback from stakeholders, the Ministry of Health is making changes to the application form to make it easier for Ontarians to access the services they need.

Effective March 2, 2026, a new ADP Hearing Devices Application Form will be available for use and will only require signatures from an authorizer registered with the ADP, a representative of the ADP-registered vendor, and the applicant (or the applicant's agent). The prescriber section will be removed and no longer necessary as hearing aid vendors will be required to retain each applicant's original hearing aid prescription, as well as provide the applicant with a copy of their prescription.

In addition, hearing aid vendors will be required to review the ADP Application for Hearing Aids Attestation Sheet, which will be available on the ADP website prior to implementation of the new application form, with each applicant. The Attestation Sheet will summarize the applicant's rights and important information about getting a hearing aid in Ontario. Both the applicant (or their agent) and the vendor will be required to sign the Attestation Sheet, and the vendor will be required to certify on the application form that the applicant

(or their agent) has reviewed the Attestation Sheet. A draft of the sheet is attached with this memo in order to allow you to familiarize yourself with it.

These changes will allow applicants to continue to have choice in the access pathway to get their hearing aids authorized— by an Audiologist, Hearing Instrument Specialist (HIS), or a person who has passed the ADP Level II (Authorizer) exams and been grandparented into the hearing aid category as an authorizer. Beginning March 2, 2026, every ADP vendor of hearing aids is required to use the new application form and Attestation Sheet, and retain them with their records for 7 years as per the Vendor Agreement with the program. The Ministry will continue to conduct regular reviews of approved claims, including the applicant's prescription and Attestation Sheet, to ensure appropriate oversight, patient safety, and compliance with ADP requirements.

The Hearing Devices Policy and Administration Manual will be updated and be available on the ADP website in the coming weeks. For applications with an Authorizer's signature date before March 2, 2026, please use the current forms and system. For applications with an Authorizer's signature date on or after March 2, 2026, please use the new forms and system.

We appreciate the ongoing efforts of hearing care providers to meet the needs of ADP clients. We look forward to continuing to work together to ensure that connected, convenient, high-quality patient care continues to be at the centre of our efforts.

If you have any questions, please contact the ADP at adpvendors@ontario.ca for vendors, adpauthorizers@ontario.ca for authorizers, or adp@ontario.ca for general inquiries.

Sincerely,

(original signed by)

David Schachow
Director, Delivery and Eligibility Review Branch

Encl.