

Development Charges Reduction Program Application

A) Instructions

The Development Charges Reduction Program (DCRP) is an application-based program. It will support municipalities in reducing and maintaining low development charges (DC) for builders over three years and support housing-enabling infrastructure investments in Ontario municipalities over ten years.

Before applying, potential municipal applicants are encouraged to review the Program Guidelines to determine if you are an eligible applicant and if your project(s) is/are eligible for funding under the DCRP.

How do I apply?

1. Applicants are required to complete this application form which includes a Duty to Consult Questionnaire. Applicants will also be **required** to submit the following supporting documents as attachments through the TPON system:
 - The DC by-law(s) showing the DC rates effective March 30, 2026.
 - The latest DC background study with highlights on pages where the project is listed.
 - The capital budget/plan with highlights on pages where the project is listed.
 - Any of the following evidence that demonstrates the project being shovel-ready, including but not limited to:
 - KML project map
 - DC background study and/or Treasurer's Statement showing DC reserve funds for the project (if applicable)
 - Awarded tender/contract (if applicable)
 - Applicable official plan schedule(s) and zoning by-law map(s) with the anticipated housing development lands clearly delineated.
2. Each application may be used to support multiple projects (up to five projects). Eligible applicants are encouraged to scope projects appropriately, including bundling and/or phasing projects so that they may remain in one application. If that is not feasible, an eligible applicant may submit multiple applications.

Important: Municipal commitments to DC rate reductions must be consistent across all applications (i.e., only projects may vary). Please note joint submissions must be submitted only by a designated lead applicant in a separate application.

3. All applications and required documents must be completed electronically and submitted in the Transfer Payment Ontario (TPON) portal by **June 19, 2026, 10 am (ET)**. Scanned or emailed application forms will not be accepted.

See Program Guidelines for more information on program eligibility and required supporting documentation.

Fill in all required fields and fields that apply to your proposed project. Failure to complete this form in its entirety and submit appropriate required documentation may result in the inability to assess the application and the project could be declined.

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Late applications will not be accepted.

How will I know my application was received?

Once the completed application has been submitted, an automated acknowledgement of receipt with a file number will be sent to the organization contact's email that is provided. After application submission, if acknowledgement of receipt has not been received by the organization's primary contact, please contact TPONCC@ontario.ca.

Other important information

Please note that Ontario cannot guarantee funding to all applicants, nor can the province ensure that the total amount requested by successful applicants will be granted. Approval will be assessed and prioritized based on program requirements, assessment criteria and the overall demand of funds in the program.

Privacy Notice Statement

The information provided as part of this application process is collected for the purpose of applying for funding under the DCRP. The information may be shared with the federal government and agencies, municipal governments and other organizations, for the purpose of assisting the province with project review, evaluation and selection, and verifying past federal and provincial funding sought by the applicant.

Please note that the general information about approved projects, including the name of the applicant, date of approval, the funding amount, project description and the location is proactively disclosed to the public once a funding agreement is signed.

By submitting this application, you agree to the collection, use and disclosure of personal and third-party information as outlined above. Failure to consent to the collection, use and disclosure of this information will result in the application not being further considered.

I have read this Privacy Notice Statement.

☐ Yes

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B) Organization Information

This section is not editable and displays information from your Transfer Payment Ontario (TPON) registration, except for the population. The TPON system is a one-window self-serve registration system for submitting and updating organization profile information. All organizations receiving transfer payments from the Government of Ontario must register in the TPON system. If changes are required in this section of your application, please make them in the TPON system. Once your information is revised, all future downloaded forms will include the updated information.

Organization Information

Municipality's Name: [Auto-populate]

Municipality's Legal Name: [Auto-populate]

Website URL: [Auto-populate]

Municipality's Population in 2026: [Space to enter]

Source of 2026 Population: [Space to enter]

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C) Organization Address Information

This section is not editable and displays information from your Transfer Payment Ontario (TPON) registration. The TPON system is a one-window self-serve registration system for submitting and updating organization profile information. All organizations receiving transfer payments from the Government of Ontario must register in the TPON system. If changes are required in this section of your application, please make them in the TPON system. Once your information is revised, all future downloaded forms will include the updated information.

Business Address

Street Address 1: [Auto-populate]

Street Address 2: [Auto-populate]

City/Town: [Auto-populate]

Province: [Auto-populate]

Postal Code: [Auto-populate]

Country: [Auto-populate]

Mailing Address

Street Address 1: [Auto-populate]

Street Address 2: [Auto-populate]

City/Town: [Auto-populate]

Province: [Auto-populate]

Postal Code: [Auto-populate]

Country: [Auto-populate]

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D) Applicant Contact Information

This section is automatically populated with your organization's general contact information for all projects in your organization managed by Transfer Payment Ontario. This contact is typically the CAO, Treasurer, or Clerk. Please ensure this information is correct. If this information needs to be updated, please update them in the Transfer Payment Ontario System.

Organization Contact Information

First Name: [Auto-populate]

Last Name: [Auto-populate]

Job Title: [Auto-populate]

Primary Phone Number: [Auto-populate]

Secondary Phone Number: [Auto-populate]

Email Address: [Auto-populate]

Project Contact Information (Able to add more than one contact)

Primary contact: [Space to enter]

First Name: [Space to enter]

Last Name: [Space to enter]

Job Title: [Space to enter]

Phone Number (Work): [Space to enter]

Phone Number (Mobile): [Space to enter]

Signing Authority: [Space to enter]

Is this a joint project? [Select from the list: "Yes", "No". If yes, then]

Contact at Partner Organization:

Name of Partner Organization: [Space to enter]

First Name: [Space to enter]

Last Name: [Space to enter]

Job Title: [Space to enter]

Primary Phone Number: [Space to enter]

Secondary Phone Number: [Space to enter]

Email Address: [Space to enter]

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E) Development Charge Reduction Information

Development Charge (DC) Reduction Commitment

Please describe the level of DC rate reduction that the municipality is committed to, including the rationale for the level (i.e., DC rate reduction of 30%-50% or greater). This should include a narrative of the cumulative request for DCRP funding across projects that is reflective of the estimated amount of DC relief provided and proposed municipal contribution. For joint applications, response must include the DC rate reduction commitment from all applicants.

Please note that applications will be prioritized based on the depth of DC rate reduction and the number of housing units resulting from DC relief provided to builders in their communities.

[Space to enter]

Development Charge (DC) Reduction Mechanism

Please describe the mechanism by which the DC reduction will be implemented in your municipality.

- Providing DC discounts and non-statutory exemptions
- Provide grants to offset DCs
- Removing or reducing capital projects within the DC by-law term horizon from DC background study
- Others (please specify)

Development Charge (DC) Reduction Benefit

Please describe why the level of DC rate reduction that the municipality is committed to, as stated above, will be most beneficial to their builder community in unlocking housing. For example, a X% DC rate reduction will incent Y% more builders to proceed with their developments based on stakeholder conversations/discussions.

[Space to enter]

Please provide details used to arrive at the estimates of new housing units (e.g., building permits issued) that benefit from the DC relief over the three-year DC relief period. Please cross-reference any figures here to those provided in section G) Outcomes.

[Space to enter]

Development Charge (DC) Reduction Amount

Please input the amount of DC relief that is estimated to be provided annually over three years (e.g., 2027-28 runs from April 1, 2027 to March 31, 2028), including the key assumptions and sources used to arrive at the estimate. Please note only for 2026-2027 include March 30th and 31st, 2026.

Year	DC Relief Amount (\$)	Assumptions and Sources (500 Characters Limit)
1 – 2026-27		
2 – 2027-28		
3 – 2028-29		

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Development Charges Rates

Please provide the effective DC rates for all residential types as of March 30, 2026, and the effective DC rates for all residential types after the committed DCRP-supported reduction (inclusive of area-specific DCs, where applicable).

Housing Type	As of March 30, 2026	Attributed to the DCRP	% Rate Reduction
[Space to enter]			
[Space to enter]			
[Space to enter]			

Types of Developments Benefitted

The expected types of housing that will be unlocked through the DC relief in your community are from the following categories:

- Single/semi-detached
- Apartment/condo
- Multiple attached (row, townhouses, stacked townhouses)
- Other, please specify [Space to enter]

Housing Units Enabled due to the DC relief

Please provide the total number of estimated net new housing units added due to the DC relief (based on building permits that could be issued) each year (e.g., 2027-28 runs from April 1, 2027 to March 31, 2028). Please note only for 2026-2027 include March 30th and 31st, 2026.

Year	Estimated new housing units to be added due to the DC relief over three years
Total	

Multiple Projects: If this application pertains to multiple projects (up to five projects), please fill out the form accordingly.

Please note: Applicants are encouraged to limit the number of eligible projects to five within one application, by scoping projects through the bundling and/or phasing of projects.

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F) Project Information

Project Title

Please provide a project title that meaningfully describes the asset and work to be completed. In order to facilitate ease of cross-reference to the development charge (DC) background study and the capital plan, the title should be aligned with the title referenced in these two documents.

Project #1: [Space to enter]

Project #2: [Space to enter]

Project #3: [Space to enter]

Project #4: [Space to enter]

Project #5: [Space to enter]

Project Context

Please provide the current context, as well as the need for and urgency, if any of the project. If multiple projects are being requested for funding, this section should identify the prioritization of each of the projects and the rationale behind the prioritization.

Project #1: [Space to enter]

Project #2: [Space to enter]

Project #3: [Space to enter]

Project #4: [Space to enter]

Project #5: [Space to enter]

Project Objective and Expected Outcomes and Results

Please describe what the project seeks to achieve. Specifically, explain how it will address the current context in the municipality. Provide information specifically on:

- The main expected outcomes and how they will be achieved by the project;
- The communities and populations that will directly benefit from the project;
- Any climate considerations, including greenhouse gas mitigation, resilience/adaption measures, or use of low-carbon construction materials that will be incorporated into the project.

Please note that further details on outcomes are captured in section G.

Project #1: [Space to enter]

Project #2: [Space to enter]

Project #3: [Space to enter]

Project #4: [Space to enter]

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Project #5: [Space to enter]

Project Scope and Details

Please provide a technical description of the proposed project, including its key components (i.e., a full description of all of the infrastructure work to be undertaken).

Do not include components or details on other phases if this project is a component of larger work.

(2,000 characters max.)

Project #1: [Space to enter]

Project #2: [Space to enter]

Project #3: [Space to enter]

Project #4: [Space to enter]

Project #5: [Space to enter]

Project Type

Please select from the dropdown list the services which the asset and the project are intended to provide.

Project #1: [Dropdown list includes: Water services, Waste water services, Storm water services, Roads and associated, Transit services, Transportation services, Policing services, Fire services, Paramedics, Library, Parks and recreation, other community services]

If select others, please specify: [Space to enter]

Project #2: [Dropdown list includes: Water services, Waste water services, Storm water services, Roads and associated, Transit services, Transportation services, Policing services, Fire services, Paramedics, Library, Parks and recreation, other community services]

If select others, please specify: [Space to enter]

Project #3: [Dropdown list includes: Water services, Waste water services, Storm water services, Roads and associated, Transit services, Transportation services, Policing services, Fire services, Paramedics, Library, Parks and recreation, other community services]

If select others, please specify: [Space to enter]

Project #4: [Dropdown list includes: Water services, Waste water services, Storm water services, Roads and associated, Transit services, Transportation services, Policing services, Fire services, Paramedics, Library, Parks and recreation, other community services]

If select others, please specify: [Space to enter]

Project #5: [Dropdown list includes: Water services, Waste water services, Storm water services, Roads and associated, Transit services, Transportation services, Policing services, Fire services, Paramedics, Library, Parks and recreation, other community services]

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If select others, please specify: [Space to enter]

Nature of the Project

Please indicate the percentage for each of the options. Input "0" for inapplicable fields. Total percentage must equal 100%. Note: Please leave Reconstruction column blank.

Project #1:

New Construction %	Reconstruction %	Expansion %	Other %
Total Percentage			

Project #2:

New Construction %	Reconstruction %	Expansion %	Other %
Total Percentage			

Project #3:

New Construction %	Reconstruction %	Expansion %	Other %
Total Percentage			

Project #4:

New Construction %	Reconstruction %	Expansion %	Other %
Total Percentage			

Project #5:

New Construction %	Reconstruction %	Expansion %	Other %
Total Percentage			

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Project Location

Please identify the community in which the project will be located. Provide the address of the infrastructure to be completed. If your project has multiple locations, please provide an exhaustive list of locations. Please note that a KML map will also be required to be provided.

Project #1: [Space to enter]

Project #2: [Space to enter]

Project #3: [Space to enter]

Project #4: [Space to enter]

Project #5: [Space to enter]

Project Schedule

Please identify the project schedule. The project construction start date can represent pre-construction soft costs (e.g., design engineering, project management, etc.). **Please note that project(s) construction must start no later than July 31, 2030, and be completed by October 31, 2035.**

	Project #1	Project #2	Project #3	Project #4	Project #5
Forecasted Construction Start date (date on which construction is expected to begin, i.e., site preparation)					
Forecasted Construction End date					

Project Schedule Details:

Project #1:

Activities/Milestones	Timeline for completion	Notes

Project #2:

Activities/Milestones	Timeline for completion	Notes

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Project #3:

Activities/Milestones	Timeline for completion	Notes

Project #4:

Activities/Milestones	Timeline for completion	Notes

Project #5:

Activities/Milestones	Timeline for completion	Notes

Project Shovel-Readiness

Please indicate the status of the project, whether it is in the process of and/or substantially completed design and planning. The completion of at least one of the items listed in the following table is required.

Project #1:

Item	Status (Dropdown list)	Completion %
Environmental Assessment	Not Started, In Progress, Completed, Not Applicable/Exempt	
Land Acquisition Activities	Not Started, In Progress, Completed, Not Applicable	
Conceptual Engineering	Not Started, In Progress, Completed	
Basic Engineering	Not Started, In Progress, Completed	
Detailed Engineering	Not Started, In Progress, Completed	
Other comments for project readiness (e.g., DC reserve funds being allocated towards project, awarded construction tender/contract but construction has not started)		

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Project #2:

Item	Status (Dropdown list)	Completion %
Environmental Assessment	Not Started, In Progress, Completed, Not Applicable/Exempt	
Land Acquisition Activities	Not Started, In Progress, Completed, Not Applicable	
Conceptual Engineering	Not Started, In Progress, Completed	
Basic Engineering	Not Started, In Progress, Completed	
Detailed Engineering	Not Started, In Progress, Completed	
Other comments for project readiness (e.g., DC reserve funds being allocated towards project, awarded construction tender/contract but construction has not started)		

Project #3:

Item	Status (Dropdown list)	Completion %
Environmental Assessment	Not Started, In Progress, Completed, Not Applicable/Exempt	
Land Acquisition Activities	Not Started, In Progress, Completed, Not Applicable	
Conceptual Engineering	Not Started, In Progress, Completed	
Basic Engineering	Not Started, In Progress, Completed	
Detailed Engineering	Not Started, In Progress, Completed	
Other comments for project readiness (e.g., DC reserve funds being allocated towards project, awarded construction tender/contract but construction has not started)		

Project #4:

Item	Status (Dropdown list)	Completion %
Environmental Assessment	Not Started, In Progress, Completed, Not Applicable/Exempt	
Land Acquisition Activities	Not Started, In Progress, Completed, Not Applicable	
Conceptual Engineering	Not Started, In Progress, Completed	
Basic Engineering	Not Started, In Progress, Completed	
Detailed Engineering	Not Started, In Progress, Completed	
Other comments for project readiness (e.g., DC reserve funds being allocated towards project, awarded construction tender/contract but construction has not started)		

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Project #5:

Item	Status (Dropdown list)	Completion %
Environmental Assessment	Not Started, In Progress, Completed, Not Applicable/Exempt	
Land Acquisition Activities	Not Started, In Progress, Completed, Not Applicable	
Conceptual Engineering	Not Started, In Progress, Completed	
Basic Engineering	Not Started, In Progress, Completed	
Detailed Engineering	Not Started, In Progress, Completed	
Other comments for project readiness (e.g., DC reserve funds being allocated towards project, awarded construction tender/contract but construction has not started)		

Asset Operation

Please confirm whether the asset will be operated by the applicant?

Project #1: [Space to enter]

Project #2: [Space to enter]

Project #3: [Space to enter]

Project #4: [Space to enter]

Project #5: [Space to enter]

If the asset is not operated by the applicant, please describe the operating structure.

Project #1: [Space to enter]

Project #2: [Space to enter]

Project #3: [Space to enter]

Project #4: [Space to enter]

Project #5: [Space to enter]

Asset Management Plan – Lifecycle Management and related Finances

Please confirm that the applicant has planned for the lifecycle management activities and financing once the asset is ready.

Project #1: [Space to enter]

Project #2: [Space to enter]

Project #3: [Space to enter]

Project #4: [Space to enter]

Project #5: [Space to enter]

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G) Outcomes

Assets

Please provide the asset to be completed in the project. For example, Wastewater Treatment Plants will be acceptable.

Project #1: [Space to enter]

Project #2: [Space to enter]

Project #3: [Space to enter]

Project #4: [Space to enter]

Project #5: [Space to enter]

Housing

Please provide the total number of estimated net new housing units added due to the project each year (e.g., 2027-28 runs from April 1, 2027 to March 31, 2028). Please note only for 2026-2027 include March 30th and 31st, 2026.

Year	Estimated new housing units to be added due to the project					
	Project #1	Project #2	Project #3	Project #4	Project #5	Total
2026-27						
2027-28						
2028-29						
2029-30						
2030-31						
2031-32						
2032-33						
2033-34						
2034-35						
2035-36						
Total						

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H) Project Financials

Before completing this section, please review the Program Guidelines on eligible and ineligible costs. Fill in the financial details of your project accordingly.

Fields in this section are mandatory.

Project Funding Request

Please identify how much funding is the applicant requesting from the DCRP.

	Project #1	Project #2	Project #3	Project #4	Project #5
Funding Request					

Project Total Costs and Costs Recovery

Please identify the total project costs and sources to fund the project as **originally planned** (i.e., prior to DCRP). It is important that the funding sources clearly identify the amounts that were to be raised using DCs – current, future and reserves. **The information provided should be aligned with details in DC background study and the latest DC Treasurer's Statement. Please note that costs related to the duty to consult (DTC) and environmental assessment (EA) requirements, incurred prior to February 26, 2026, are ineligible under the program. For item #3, please outline how much of this funding is related to EA and DTC costs incurred after February 26, 2026 and include this information in the text box below the table.**

Project #1:

Funding Source	Funding	% of Total Project costs
(1) DCs – Construction Cost (e.g., labour, material and equipment)		
(2) DCs – land acquisition		
(3) DCs – Soft Costs (e.g., design, engineering, legal fees, permitting and insurance)		
(4) Federal funding except for DCRP		
(5) Provincial funding except for DCRP		
(6) DC ineligible costs		
(7) Others		
Total Project costs		

[space to enter]

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Project #2:

Funding Source	Funding	% of Total Project costs
(1) DCs – Construction Cost (e.g., labour, material and equipment)		
(2) DCs – land acquisition		
(3) DCs – Soft Costs (e.g., design, engineering, legal fees, permitting and insurance)		
(4) Federal funding except for DCRP		
(5) Provincial funding except for DCRP		
(6) DC ineligible costs		
(7) Others		
Total Project costs		

[space to enter]

Project #3:

Funding Source	Funding	% of Total Project costs
(1) DCs – Construction Cost (e.g., labour, material and equipment)		
(2) DCs – land acquisition		
(3) DCs – Soft Costs (e.g., design, engineering, legal fees, permitting and insurance)		
(4) Federal funding except for DCRP		
(5) Provincial funding except for DCRP		
(6) DC ineligible costs		
(7) Others		
Total Project costs		

[space to enter]

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Project #4:

Funding Source	Funding	% of Total Project costs
(1) DCs – Construction Cost (e.g., labour, material and equipment)		
(2) DCs – land acquisition		
(3) DCs – Soft Costs (e.g., design, engineering, legal fees, permitting and insurance)		
(4) Federal funding except for DCRP		
(5) Provincial funding except for DCRP		
(6) DC ineligible costs		
(7) Others		
Total Project costs		

[space to enter]

Project #5:

Funding Source	Funding	% of Total Project costs
(1) DCs – Construction Cost (e.g., labour, material and equipment)		
(2) DCs – land acquisition		
(3) DCs – Soft Costs (e.g., design, engineering, legal fees, permitting and insurance)		
(4) Federal funding except for DCRP		
(5) Provincial funding except for DCRP		
(6) DC ineligible costs		
(7) Others		
Total Project costs		

[space to enter]

If your municipality plans to use debt to fund the project, please provide an updated Annual Repayment Limit (per section 4 of O. Reg. 403/02: DEBT AND FINANCIAL OBLIGATION LIMITS)

[Space to enter]

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Project Municipal Contribution

Please identify municipal contribution as requested (a minimum of 10% of the eligible project costs), and cross-reference clearly the amount of DC relief attributed to the DCRP.

Eligible applicants can combine funding from other provincial and federal programs towards the proposed project(s) costs:

- subject to conditions in previous agreements; and
- as long as the funding is not from housing-enabling infrastructure program.

In addition, any combined (i.e., stacked) federal and provincial funding cannot count towards their municipal contribution.

Please note that, this program does not supersede previous intergovernmental funding agreements and eligible applicants would need to negotiate any required TPA changes with other signatory ministries.

Project #1:

Municipal Contribution – Construction Costs, Soft Costs and eligible EA and DTC costs	Funding Amount	% of Total Municipal Contribution
DC reserve funds dedicated to this project [This excludes DC reserve funds borrowed temporarily for the purpose of this project.]		
Future DCs not subject to DCRP		
Reserves and reserve funds		
Property Tax		
User Fees		
Others [Space to enter]		
Total Municipal Contribution		

Project #2:

Municipal Contribution – Construction Costs, Soft Costs and eligible EA and DTC costs	Funding Amount	% of Total Municipal Contribution
DC reserve funds dedicated to this project [This excludes DC reserve funds borrowed temporarily for the purpose of this project.]		
Future DCs not subject to DCRP		
Reserves and reserve funds		
Property Tax		
User Fees		
Others [Space to enter]		
Total Municipal Contribution		

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Project #3:

Municipal Contribution – Construction Costs, Soft Costs and eligible EA and DTC costs	Funding Amount	% of Total Municipal Contribution
DC reserve funds dedicated to this project [This excludes DC reserve funds borrowed temporarily for the purpose of this project.]		
Future DCs not subject to DCRP		
Reserves and reserve funds		
Property Tax		
User Fees		
Others [Space to enter]		
Total Municipal Contribution		

Project #4:

Municipal Contribution – Construction Costs, Soft Costs and eligible EA and DTC costs	Funding Amount	% of Total Municipal Contribution
DC reserve funds dedicated to this project [This excludes DC reserve funds borrowed temporarily for the purpose of this project.]		
Future DCs not subject to DCRP		
Reserves and reserve funds		
Property Tax		
User Fees		
Others [Space to enter]		
Total Municipal Contribution		

Project #5:

Municipal Contribution – Construction Costs, Soft Costs and eligible EA and DTC costs	Funding Amount	% of Total Municipal Contribution
DC reserve funds dedicated to this project [This excludes DC reserve funds borrowed temporarily for the purpose of this project.]		
Future DCs not subject to DCRP		
Reserves and reserve funds		
Property Tax		
User Fees		
Others [Space to enter]		
Total Municipal Contribution		

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Project Land Acquisition Costs

Please identify municipal contribution as requested as it relates to land acquisition costs and funding. Please note that land acquisition costs are eligible for provincial portion of DCRP funding only.

Project #1:

Municipal Contribution – Land Acquisition	Funding Amount	% of Total Municipal Contribution
DC reserve funds dedicated to this project [This excludes DC reserve funds borrowed temporarily for the purpose of this project.]		
Future DCs not subject to DCRP		
Reserves and reserve funds		
Property Tax		
User Fees		
Others [Space to enter]		
Total Municipal Contribution		

Project #2:

Municipal Contribution – Land Acquisition	Funding Amount	% of Total Municipal Contribution
DC reserve funds dedicated to this project [This excludes DC reserve funds borrowed temporarily for the purpose of this project.]		
Future DCs not subject to DCRP		
Reserves and reserve funds		
Property Tax		
User Fees		
Others [Space to enter]		
Total Municipal Contribution		

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Project #3:

Municipal Contribution – Land Acquisition	Funding Amount	% of Total Municipal Contribution
DC reserve funds dedicated to this project [This excludes DC reserve funds borrowed temporarily for the purpose of this project.]		
Future DCs not subject to DCRP		
Reserves and reserve funds		
Property Tax		
User Fees		
Others [Space to enter]		
Total Municipal Contribution		

Project #4:

Municipal Contribution – Land Acquisition	Funding Amount	% of Total Municipal Contribution
DC reserve funds dedicated to this project [This excludes DC reserve funds borrowed temporarily for the purpose of this project.]		
Future DCs not subject to DCRP		
Reserves and reserve funds		
Property Tax		
User Fees		
Others [Space to enter]		
Total Municipal Contribution		

Project #5:

Municipal Contribution – Land Acquisition	Funding Amount	% of Total Municipal Contribution
DC reserve funds dedicated to this project [This excludes DC reserve funds borrowed temporarily for the purpose of this project.]		
Future DCs not subject to DCRP		
Reserves and reserve funds		
Property Tax		
User Fees		
Others [Space to enter]		
Total Municipal Contribution		

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Project Forecast

Please indicate the percentage for each year where project work is forecasted. Input “0” for inapplicable years. Total percentage must equal 100%. Note that the years below reflect the province’s fiscal year – which runs from April 1 to March 31 (e.g., 2024-25 runs from April 1, 2024, to March 31, 2025). Please ensure that forecasted expenditures align with the project construction start and end date, as indicated above (i.e., funding should end in the same fiscal year the construction ends unless there is a specific rationale provided for post-construction funding needed). Construction holdbacks should be forecast in the year in which the work is performed – not the year in which the holdbacks are released. Please note only for 2026-2027 include March 30th and 31st, 2026.

Project #1:

Year	% Forecasted Eligible Expenditures
2026-2027	
2027-2028	
2028-2029	
2029-2030	
2030-2031	
2031-2032	
2032-2033	
2033-2034	
2034-2035	
2035-2036	

Project #2:

Year	% Forecasted Eligible Expenditures
2026-2027	
2027-2028	
2028-2029	
2029-2030	
2030-2031	
2031-2032	
2032-2033	
2033-2034	
2034-2035	
2035-2036	

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Project #3:

Year	% Forecasted Eligible Expenditures
2026-2027	
2027-2028	
2028-2029	
2029-2030	
2030-2031	
2031-2032	
2032-2033	
2033-2034	
2034-2035	
2035-2036	

Project #4:

Year	% Forecasted Eligible Expenditures
2026-2027	
2027-2028	
2028-2029	
2029-2030	
2030-2031	
2031-2032	
2032-2033	
2033-2034	
2034-2035	
2035-2036	

Project #5:

Year	% Forecasted Eligible Expenditures
2026-2027	
2027-2028	
2028-2029	
2029-2030	
2030-2031	
2031-2032	
2032-2033	
2033-2034	
2034-2035	
2035-2036	

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I) Risks

Identify any applicable risks from the list below in the expanded section, please fill in the required details of the risk related to your project including a risk mitigation strategy for each:

Project #1:

- ☐ Risks that may impact the successful completion or forecasted end date of the project
- ☐ Risk that may increase the costs (cost overrun)
- ☐ Risks of using specialized technology or equipment that is new/unfamiliar to the applicant
- ☐ Project complexity contributing to risk considerations
- ☐ Risk of public sensitivity to the project

Risk Details

Risk: [Space to enter]

Level of Risk: (N/A, Low, Medium, High)

Mitigation (2000 characters) [Space to enter]

Project #2:

- ☐ Risks that may impact the successful completion or forecasted end date of the project
- ☐ Risk that may increase the costs (cost overrun)
- ☐ Risks of using specialized technology or equipment that is new/unfamiliar to the applicant
- ☐ Project complexity contributing to risk considerations
- ☐ Risk of public sensitivity to the project

Risk Details

Risk: [Space to enter]

Level of Risk: (N/A, Low, Medium, High)

Mitigation (2000 characters) [Space to enter]

Project #3:

- ☐ Risks that may impact the successful completion or forecasted end date of the project
- ☐ Risk that may increase the costs (cost overrun)
- ☐ Risks of using specialized technology or equipment that is new/unfamiliar to the applicant
- ☐ Project complexity contributing to risk considerations
- ☐ Risk of public sensitivity to the project

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Risk Details

Risk: [Space to enter]

Level of Risk: (N/A, Low, Medium, High)

Mitigation (2000 characters) [Space to enter]

Project #4:

- ☐ Risks that may impact the successful completion or forecasted end date of the project
- ☐ Risk that may increase the costs (cost overrun)
- ☐ Risks of using specialized technology or equipment that is new/unfamiliar to the applicant
- ☐ Project complexity contributing to risk considerations
- ☐ Risk of public sensitivity to the project

Risk Details

Risk: [Space to enter]

Level of Risk: (N/A, Low, Medium, High)

Mitigation (2000 characters) [Space to enter]

Project #5:

- ☐ Risks that may impact the successful completion or forecasted end date of the project
- ☐ Risk that may increase the costs (cost overrun)
- ☐ Risks of using specialized technology or equipment that is new/unfamiliar to the applicant
- ☐ Project complexity contributing to risk considerations
- ☐ Risk of public sensitivity to the project

Risk Details

Risk: [Space to enter]

Level of Risk: (N/A, Low, Medium, High)

Mitigation (2000 characters) [Space to enter]

Development Charges Reduction Program Application

J) Duty to Consult Questionnaire

As part of the application process for funding, applicants are required to complete the duty to consult (DTC) Questionnaire and provide applicable supporting documents:

Project #1:

1. Is the project site in proximity to bodies of water? If so, please describe those bodies of water (i.e., type, size and shape, use etc.).
[Space to enter]
2. Is the project considered new infrastructure, expansion of existing infrastructure, or others?
[Space to enter]
3. Will the project involve any activities such as site preparation, removal of vegetation, construction, excavation, deforestation, etc.?
[Space to enter]
4. Will the project require in-water work or work in close proximity to a waterbody or waterway?
[Space to enter]
5. Will the project affect birds/fowl or other animals and their habitat?
[Space to enter]
6. Please list any regulatory decisions/approvals etc. made or anticipated in relation to the project. Include the type of approval, e.g., Municipal Class Environmental Assessment (200 characters maximum)
[Space to enter]
7. Is an Environmental Assessment required for the project?
[Space to enter]
8. Has an archaeological assessment previously been completed for the project site or is an archaeological assessment required for the project?
[Space to enter]
9. Is your municipality aware of any historical or archaeological finds, etc., in the vicinity of the project site?
[Space to enter]
10. Have any Indigenous communities been engaged in the proposed undertaking of this project? If so, please list the communities engaged and the nature/outcome of the engagement.
[Space to enter]

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11. Is your municipality aware of past or current use of the project site or lands surrounding the project site (within 500 metres) by Indigenous communities?

[Space to enter]

12. Are you aware of any recent claims or assertions by any Indigenous communities in connection with the project site?

[Space to enter]

13. Has any Indigenous community previously expressed a concern regarding other infrastructure projects you have undertaken in the same area?

[Space to enter]

Project #2:

1. Is the project site in proximity to bodies of water? If so, please describe those bodies of water (i.e., type, size and shape, use etc.).

[Space to enter]

2. Is the project considered new infrastructure, expansion of existing infrastructure, or others?

[Space to enter]

3. Will the project involve any activities such as site preparation, removal of vegetation, construction, excavation, deforestation, etc.?

[Space to enter]

4. Will the project require in-water work or work in close proximity to a waterbody or waterway?

[Space to enter]

5. Will the project affect birds/fowl or other animals and their habitat?

[Space to enter]

6. Please list any regulatory decisions/approvals etc. made or anticipated in relation to the project. Include the type of approval, e.g., Municipal Class Environmental Assessment (200 characters maximum)

[Space to enter]

7. Is an Environmental Assessment required for the project?

[Space to enter]

8. Has an archaeological assessment previously been completed for the project site or is an archaeological assessment required for the project?

[Space to enter]

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9. Is your municipality aware of any historical or archaeological finds, etc., in the vicinity of the project site?

[Space to enter]

10. Have any Indigenous communities been engaged in the proposed undertaking of this project? If so, please list the communities engaged and the nature/outcome of the engagement.

[Space to enter]

11. Is your municipality aware of past or current use of the project site or lands surrounding the project site (within 500 metres) by Indigenous communities?

[Space to enter]

12. Are you aware of any recent claims or assertions by any Indigenous communities in connection with the project site?

[Space to enter]

13. Has any Indigenous community previously expressed a concern regarding other infrastructure projects you have undertaken in the same area?

[Space to enter]

Project #3:

1. Is the project site in proximity to bodies of water? If so, please describe those bodies of water (i.e., type, size and shape, use etc.).

[Space to enter]

2. Is the project considered new infrastructure, expansion of existing infrastructure, or others?

[Space to enter]

3. Will the project involve any activities such as site preparation, removal of vegetation, construction, excavation, deforestation, etc.?

[Space to enter]

4. Will the project require in-water work or work in close proximity to a waterbody or waterway?

[Space to enter]

5. Will the project affect birds/fowl or other animals and their habitat?

[Space to enter]

6. Please list any regulatory decisions/approvals etc. made or anticipated in relation to the project. Include the type of approval, e.g., Municipal Class Environmental Assessment (200 characters maximum)

[Space to enter]

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7. Is an Environmental Assessment required for the project?

[Space to enter]

8. Has an archaeological assessment previously been completed for the project site or is an archaeological assessment required for the project?

[Space to enter]

9. Is your municipality aware of any historical or archaeological finds, etc., in the vicinity of the project site?

[Space to enter]

10. Have any Indigenous communities been engaged in the proposed undertaking of this project? If so, please list the communities engaged and the nature/outcome of the engagement.

[Space to enter]

11. Is your municipality aware of past or current use of the project site or lands surrounding the project site (within 500 metres) by Indigenous communities?

[Space to enter]

12. Are you aware of any recent claims or assertions by any Indigenous communities in connection with the project site?

[Space to enter]

13. Has any Indigenous community previously expressed a concern regarding other infrastructure projects you have undertaken in the same area?

[Space to enter]

Project #4:

1. Is the project site in proximity to bodies of water? If so, please describe those bodies of water (i.e., type, size and shape, use etc.).

[Space to enter]

2. Is the project considered new infrastructure, expansion of existing infrastructure, or others?

[Space to enter]

3. Will the project involve any activities such as site preparation, removal of vegetation, construction, excavation, deforestation, etc.?

[Space to enter]

4. Will the project require in-water work or work in close proximity to a waterbody or waterway?

[Space to enter]

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5. Will the project affect birds/fowl or other animals and their habitat?

[Space to enter]

6. Please list any regulatory decisions/approvals etc. made or anticipated in relation to the project. Include the type of approval, e.g., Municipal Class Environmental Assessment (200 characters maximum)

[Space to enter]

7. Is an Environmental Assessment required for the project?

[Space to enter]

8. Has an archaeological assessment previously been completed for the project site or is an archaeological assessment required for the project?

[Space to enter]

9. Is your municipality aware of any historical or archaeological finds, etc., in the vicinity of the project site?

[Space to enter]

10. Have any Indigenous communities been engaged in the proposed undertaking of this project? If so, please list the communities engaged and the nature/outcome of the engagement.

[Space to enter]

11. Is your municipality aware of past or current use of the project site or lands surrounding the project site (within 500 metres) by Indigenous communities?

[Space to enter]

12. Are you aware of any recent claims or assertions by any Indigenous communities in connection with the project site?

[Space to enter]

13. Has any Indigenous community previously expressed a concern regarding other infrastructure projects you have undertaken in the same area?

[Space to enter]

Project #5:

1. Is the project site in proximity to bodies of water? If so, please describe those bodies of water (i.e., type, size and shape, use etc.).

[Space to enter]

2. Is the project considered new infrastructure, expansion of existing infrastructure, or others?

[Space to enter]

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3. Will the project involve any activities such as site preparation, removal of vegetation, construction, excavation, deforestation, etc.?
[Space to enter]
4. Will the project require in-water work or work in close proximity to a waterbody or waterway?
[Space to enter]
5. Will the project affect birds/fowl or other animals and their habitat?
[Space to enter]
6. Please list any regulatory decisions/approvals etc. made or anticipated in relation to the project. Include the type of approval, e.g., Municipal Class Environmental Assessment (200 characters maximum)
[Space to enter]
7. Is an Environmental Assessment required for the project?
[Space to enter]
8. Has an archaeological assessment previously been completed for the project site or is an archaeological assessment required for the project?
[Space to enter]
9. Is your municipality aware of any historical or archaeological finds, etc., in the vicinity of the project site?
[Space to enter]
10. Have any Indigenous communities been engaged in the proposed undertaking of this project? If so, please list the communities engaged and the nature/outcome of the engagement.
[Space to enter]
11. Is your municipality aware of past or current use of the project site or lands surrounding the project site (within 500 metres) by Indigenous communities?
[Space to enter]
12. Are you aware of any recent claims or assertions by any Indigenous communities in connection with the project site?
[Space to enter]
13. Has any Indigenous community previously expressed a concern regarding other infrastructure projects you have undertaken in the same area?
[Space to enter]

The Province reserves the right to seek further information or documentation from the municipal applicant regarding Indigenous consultation.

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K) Declaration/Signing

Applicants will comply with the Ontario Human Rights Code (the “Code”) and all other applicable laws (<http://www.ohrc.on.ca/en/ontario-humanrights-code>). Failure to comply with the letter and spirit of the Code will render the applicant ineligible for a grant and, in the event a grant is made, liable to repay the grant in its entirety at the request of the Ministry. Applicants should be aware that Government of Ontario institutions are bound by the Freedom of Information and Protection of Privacy Act, R.S.O 1990, c.F.31 (<https://www.ontario.ca/laws/statute/90f31>), as amended from time to time, and that any information provided to them in connection with this application may be subject to disclosure in accordance with that Act. Applicants are advised that the names and addresses of organization receiving grants, the amount of the grant awards, and the purpose for which grants are awarded is information made available to the public.

Certification

Yes / No questions (all mandatory)

If you indicate no to any of the following statements, you should contact the program area through DCRP@ontario.ca for further information and to determine if your project will be eligible for funding:

All capital costs, including site preparation and construction costs are ineligible until Ontario has confirmed in writing that environmental assessment, land use planning requirements and duty to consult (DTC) requirements have been met.

All construction and site preparation work must be scheduled to occur after Ontario has confirmed that environmental assessment, land use planning requirements and duty to consult (DTC) requirements have been met.

[Space to enter]

The project, if subject to the Ready-Mixed Concrete Carbon Emission Reduction Requirement, will meet the requirement and if not, will provide a rationale. [Please note projects with this requirement are those that have total eligible costs over \$10 million, are within a municipality with a population over 30,000 and use over 100 cubic metres (m³) of ready-mixed concrete.]

[Space to enter]

Agreement-in-Principle

By submitting an application, the Applicant agrees to fulfil the following obligations:

- To reduce the Applicant’s DC rates, in effect on March 30, 2026, by the level committed to in section E of this application form (the “DC Reduction Commitment”);
- To maintain the DC Reduction Commitment for a minimum period of three years from the date such reductions come into effect;
- To ensure that actual DC reductions are fully implemented and in effect immediately following execution of any transfer payment agreements (“TPAs”) with the province in order to receive DCRP funding, including following all necessary legislative, regulatory, municipal, administrative and operational steps to give effect to such reductions;

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- To take all reasonable and necessary measures to ensure that developments that obtained building permits after March 30, 2026 are provided the benefits of the DC Reduction Commitment under this program, including implementing retroactive adjustments, credits, refunds, or alternative mechanisms, as required, and
- Where the application is submitted jointly, to take all necessary actions to ensure that all non-signatory applicants expressly agree to and fully comply with all the above-noted obligations.

By agreeing to these obligations, the Applicant acknowledges and agrees that:

- The Applicant bears full responsibility for implementing and maintaining the DC Reduction Commitment for the required three-year period, including all associated financial, operational, administrative, and legal impacts;
- The Applicant is responsible for ensuring that any required approvals (including council approval, by-law amendments, or other authorizations) are obtained in a timely manner and do not delay or limit the implementation of the DC Reduction Commitment;
- Any payment under the TPA will be conditional upon the Applicant and all non-signatory applicants, where applicable, complying with the obligations outlined above;
- Failure to implement or maintain the DC Reduction Commitment in accordance with these terms, the Program Guidelines, or a subsequent TPA may result in consequences including, but not limited to:
 - reduction, suspension, or termination of funding;
 - recovery or repayment of funds previously disbursed; and/or
 - ineligibility for future program funding;

Good Faith Commitment

By submitting this application, the Applicant confirms its good faith intention to:

- take all necessary actions to fulfill the obligations set out above;
- where the application is submitted jointly, take all necessary actions to ensure that all non-signatory applicants expressly agree to and fully comply with the obligations set out above;
- comply with the Program Guidelines and all other program requirements; and
- enter into and abide by a formal TPA, if approved, for the duration required to receive and retain program funding.

Attestation

The Applicant hereby certifies as follows:

- a. the information provided in this application and all supplementary attachments is true, correct and complete in every respect;
- b. the Applicant understands any funding commitment will be provided by way of an approval letter signed by the responsible Minister and will be subject to any conditions included in such a letter. Conditions of funding will be outlined through a Transfer Payment Agreement and will include reporting requirements to ensure accountability;

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- c. the Applicant has read and understands the information contained in the Application Form and all supplementary documents;
- d. the Applicant is aware that the information contained herein will be used for the assessment of grant eligibility and for statistical reporting, including reporting to the provincial and federal government;
- e. the Applicant understands that it is expected to comply with the Ontario Human Rights Code and all other applicable laws;
- f. the Applicant understands that the information contained in this application or submitted to the Ministry in connection with the grant is subject to disclosure under the Freedom of Information and Protection of Privacy Act;
- g. the Applicant is not in default of the terms and conditions of any grant, loan or transfer payment agreement with any ministry or agency of the Government of Ontario;
- h. following project completion, all major identified elements above will meet or exceed the highest published accessibility standards in Ontario, in addition to provincial building codes and relevant municipal by-laws, and
- i. I am an authorized signing officer for the Applicant.

This form must be digitally validated using the “Sign Document” button and submitted in electronic format only. Scanned and faxed application forms will not be accepted.

Please validate your application by clicking the validate button before submitting the form back to Transfer Payment Ontario.